Minutes of Meeting

Subject: Ashford Rugby Club Committee

Date (Time): 3rd September 2025

Minutes: Charlie Vavasour

Meeting Attendees		**Distribution**
John Norman (JN)	Roger Spicer (RS)	Committee
Charlie Vavasour (CV)	Jamie Booth-Wilde (JBW)	Web Copy
Chris Dengate (CD)	Grant Wilson (GW)	
Martin Worthington (MW)	Ben Fewsdale (BF)	

Committee Minutes

Welcome/Apologies		**Roger Spicer**
Apologies: No apologies – welcome to BF at his first meeting.		
Previous Minutes Matters Arising		**Roger Spicer**
Minutes from the previous meeting held on 06.08.25 were approved. Matters arising: JBW to keep trying to contact Anita Croucher re: missing social media passwords. **JBW** RS confirmed that the new coffee machine has been installed. CV reported that he had received two quotes for drilling a bore hole at the club and accompanying irrigation system. It was agreed to put this project on hold for now. CV to follow up with ABC Climate Change Officer regarding flood defences. **CV** RS to search for someone to take on Facilities Manager role. **RS** RS has spoken to Emily Sherrin regarding the mural and has arranged to meet her on site to discuss. **RS** CD has received his new contract.		
Chair's Report		**Roger Spicer**

RS reported that the Barbarians have started training at the club from this evening. JN to follow up with the Business Club to see whether they are willing to move their meetings to a Monday. **JN**

The three-year plan is still to be sent to members. RS to ask Tim Scrivens to action. **RS**

Kitchen: The payment for the kitchen kit has gone through. The new suppliers are in. RS confirmed that the suppliers are responsible for all gas usage.
Regarding electricity usage by the kitchen, it was agreed to get a meter fitted. BF to source quote for a sub meter for the kitchen and a quote to review/fix all electrics within the clubhouse. **BF**

BF will review water supply arrangements, with reference to previous studies that have been undertaken. **BF**

Fireworks – RS confirmed that the Police Cadets will help with the Fireworks event.
It was decided not to have fairground rides at the event this year.

FA/3G Pitch
RS reported back on his meeting with Lee Suter from the FA. A positive meeting was had, with the FA offering enthusiastic support to an application from the club. Lee Suter suggested the club engages Sophie Ward to help draft the application.
It was agreed to engage Sophie Ward, with an estimated fee of £5-£6k, to write the application. RS to liaise with Sophie. **RS**
CV pointed out that we will need to hold an EGM once the application has been completed before committing the club – this was agreed.
CD separately reported that he had met with Kennington Football Club who confirmed they would be happy to move back to Kennington if the opportunity arose.

Director of Rugby Report		**Chris Dengate**

The new equipment has arrived.

We have received legal correspondence from solicitors regarding a former player and their playing history. CV to respond stating we do not have records for that period. **CV**

CD suggested that he would like to rename the u6s to be year R&1, and to run separate girls and boys groups to make it clearer for new parents. This was agreed to start after Xmas**. CD**

Treasurer's Report		**Jamie Booth-Wilde**

JBW reported that income remains less than expenditure during the summer, with several large one-off expenses.

Membership cards have been ordered and will hopefully arrive before registration day on Sunday. These will be able to be pre-loaded with money and will attract a 10% discount at the bar for members.

The club has received a new wine fridge from Shepherd Neame.

Discipline Report		**Grant Wilson**

No report.

Safeguarding Report		**John Heaver**

JH reported that the Club's Safeguarding Audit has been completed.

Facilities and Ground Development		**Charlie Vavasour**

Nothing to report.

AoB		**All**

Tim Scrivens has put together a social media sign off plan – MW to respond to TS with comments. **MW**
RS is meeting with Dylan Tomkins tomorrow to talk VPs and communications.
BF reported that he will contact all current sponsors and that he has already secured five new sponsors. It was agreed that JBW and JN will support BF with sponsorship. **BF/JBW/JN**
The Honours board will be updated before being re-hung. It was agreed that three team photos a decade will be put on the clubhouse walls. **RS**
MW reported that he still needs access to the social media templates. He also reported that incoming emails to the club have not been working properly, but that issue has now been resolved.

MW confirmed that on 14 March 2026 the club will host the Kent 10s tournament, from u9s to u18s.

A discussion was held regarding mini and junior groups training on Wednesday evenings. It was agreed that this was a matter for the DoR to decide on. **CD**

MW proposed developing an offer for SEN children to train and play at the club, possibly on Saturday mornings. **MW and CD to progress.**

GW stated that the club's VEO policy needs to be resent to age group coaches – **CD**

GW requested that Mark Bowles be added to the google drive – **RS**

JBW confirmed that we need a Facilities Manager as recent rain resulted in various leaks. He also requested a new metal shed for storing the line marker and strimmer etc – this was agreed

JBW confirmed that the Caravan Club was booked in for next August. A discussion was held re: pitch damage and bar revenue – JBW to liaise with Caravan Club re: concerns. **JBW**

Next meeting confirmed for 01/10/25 at ARFC.

06/08/25	**Meeting complete: 20:50**	**Signed:**