Minutes of Meeting

Subject: Ashford Rugby Club Committee

Date (Time): 1st October 2025

Minutes: Charlie Vavasour

Meeting Attendees		**Distribution**
John Norman (JN)	Roger Spicer (RS)	Committee
Charlie Vavasour (CV)	Jamie Booth-Wilde (JBW)	Web Copy
Chris Dengate (CD)	Grant Wilson (GW)	
Martin Worthington (MW)		
Sophie Ward (part)		

Committee Minutes

Welcome/Apologies		**Roger Spicer**
Apologies: Ben Fewsdale		
Previous Minutes Matters Arising		**Roger Spicer**
Minutes from the previous meeting held on 03.09.25 were approved. Matters arising: RS to follow up on Facilities Manager role. **RS** It was decided to sever links with the Business Club**. JN** Tim Scrivens to be asked to circulate the 3 year plan. **RS** Veo policy to be sent out to all coaches. **CD**		
Chair's Report		**Roger Spicer**

Sophie Ward gave a short presentation on her proposed role in developing a bid for a 3g pitch for the Football Foundation.
Sophie explained the two-stage process, with the first submission being a project outline before submitting the entire bid. She will undertake all the community engagement work on behalf of the club, as well as reviewing the programme of use and financials. Timeline difficult to predict, but process could be completed by June/July '26.

It was agreed to commission Sophie to support us with the bid. RS to confirm in writing. **RS**

Sophie will try and track down and liaise with Rick Bruin at the RFU.

A discussion was held regarding Ealing's wish to hold their 16-18s DPP at the club – it was agreed not to pursue this at the moment. **CD**

Fireworks organisation well underway and a call for volunteers has been sent out. JN suggested that we would need a sperate generator for the outside bars. RS to book in a donut van for the event. **RS**

It was agreed to invite Keiran Naylor to become a Trustee of the Toucan Trust and help set it up**. RS/MW**

Keiran Naylor also to be asked to investigate options for establishing a Memorial site at the club. **RS**

Director of Rugby Report		**Chris Dengate**

The coach development session went very well, with 34 coaches attending.

The Women have attracted 11 new players to the group. CD to chase the Women's Manager re: overdue subs. **CD**

It was agreed that apprentices and members of the Armed Forces should be offered same membership rate as students. **JBW/CD**

JN to follow up men's subs**. JN**

It was agreed to ask the Minis section to begin training at 9.45am to try and avoid congestion in the carpark and bar. CD to inform Chris Logan. **CD**

Treasurer's Report		**Jamie Booth-Wilde**

JBW reported that membership cards are now in and will soon be distributed. The new coffee machine has shown a profit of £1,238 in the first month. The new kitchen management is doing well. In its first month there was a contribution of £577 to the club. JBW confirmed that the legacy money had been re-invested into a short-term interest account. During September the club took in £17k in membership subscriptions. It was agreed that the club needs to focus on sponsorship as an urgent priority. **JBW/BF**

Discipline Report		**Grant Wilson**
ARFC cited Snowdown Rugby Club for two incidents, but Kent RFU rejected both and will instead prosecute the player under law 5.12 'Bringing the game into disrepute'. The Committee agreed that in future GW has authorisation from the club to sign citing forms.		
Safeguarding Report		**John Heaver**
No report.		
Facilities and Ground Development		**Charlie Vavasour**
CV confirmed that Southern Water want to remove speed bumps from Kinney's Lane and he is liaising over a suitable date. **CV** JN to liaise with Mrs Toms to confirm use of her land. **JN**		
AoB		**All**

MW has been approached by some parents who would like to set up a PTA type group to help organise events. It was agreed this was a good idea, subject to giving them some terms of reference. MW to pursue. **MW**

It was agreed that MW will take over the social media for the Toucans. **MW**

BF has been liaising with electricians. It was agreed not to pursue any major works until the position on the 3g pitch is clear.

JN informed the committee that Vicky Norman had been nominated for an award. RS asked that this be shared on social media.

CD stated that the feedback from the recent Harlequins camps had been poor. It was agreed to ask Total Sports Coaching to provide a proposal for hosting future camps. **CD**

RS reported that Tim Scrivens has proposed a junior ambassador programme. It was agreed that finer details of how this would work need to be developed. **RS**

CV stated that we need to find a different venue for committee meetings due to noise issues. RS to confirm venue of next meeting. **RS**

Next meeting confirmed for 05/11/25 - venue TBC.

02/10/25	**Meeting complete: 20:48**	**Signed:**