Minutes of Meeting

Subject: Ashford Rugby Club Committee

Date (Time): 01 April 2026

Minutes: Charlie Vavasour

Meeting Attendees		**Distribution**
John Norman (JN)	Roger Spicer (RS)	Committee
Charlie Vavasour (CV)	Jamie Booth-Wilde (JBW)	Web Copy
Chris Dengate (CD)		
Martin Worthington (MW)		

Committee Minutes

Welcome/Apologies		**Roger Spicer**
Apologies from Ben Fewsdale and Grant Wilson.		
Previous Minutes Matters Arising		**Roger Spicer**

Minutes from the previous meeting held on 11.03.26 were approved.

Matters arising:

It was agreed to delay the 3-year plan meeting until the summer due to lack of coach availability on 11 April. **RS** to communicate via WhatsApp.

The Veo policy has been completed, but now other policies need to be updated/reviewed. RS to see if John Heaver could coordinate. **RS**

RS to see if Keiron Naylor would like to help organise the Club lunch. **RS**

A debate was held regarding the communication for VP lunches. RS to speak to Dylan to see if he needs more support. **RS**

JBW to speak to Dave to confirm when the new Toucan Cafe will start operating. **JBW**

Discussion was held regarding the damage that could be done to the carpark if lorries come in to use the cafe. It was agreed that a combination of signage and 'policing' would be tried to start with. **RS**

It was agreed to go ahead with the quote for pitch renovation. JBW also reported that the club has been successful in being donated three automatic mowers via the RFU.

CD reported that we need to find a Festival Organiser. **CD**

JBW stated that he still does not have full access to the club's Xero account. JN to change the account from Vicky's name and set up JBW permissions. **JN**

It was agreed to engage the RFU's Vat expert to review our accounts and ensure we were claiming all available Vat refunds. **JBW**

MW has developed a social media policy, which will be sent to committee members for approval before circulating to the members. **MW**

The Committee approved last year's AGM minutes and accompanying rule changes. CV to now liaise with Mutuals Society to get the Rules approved. **CV**

Chair's Report		Roger Spicer

3g Pitch – RS to check in with the Football Foundation to see what their next move will be. RS has also reached out to the Leader of ABC to try and fix a meeting to understand ABC's position. BF has talked to Mark Quinn and will follow up. **RS/BF**

AGM – aim to hold the AGM in June. JBW to review accounts to ensure figures have been going into the correct pots. **JBW**

Barbarians – RS confirmed that the current hire agreement with the Barbarians finishes at the end of May, when it will be reviewed.

Director of Rugby Report		Chris Dengate

A large festival is being held on 12 April at the club and volunteers will be needed. It was agreed that communications for volunteers needs to be better. **CD**

The recent girls festival was a great success. Women and girls are now getting to the ends of their seasons.

Senior men – it was good to recently get out a second team.
John Foster has been appointed as Senior men's Coach for next season, with accompanying KPIs, including the need to build up the number of second team players.

Treasurer's Report		Jamie Booth-Wilde

JBW reported that income was better in March, at about £18.5k. JBW is putting together budgets for next year. The Unilever sponsorship should be in on 20 April. A discussion was held about booking alternative training venues for next Winter. CD to get quotes from the North school and Saddlesdane. **CD**

Discipline Report		**Grant Wilson**
GW provided a written report to the committee.		
Safeguarding Report		**John Heaver**
No report.		
Facilities and Ground Development		**Charlie Vavasour**
CV reported that one quote had been received to repair the potholes in the carpark. It was agreed to try and source an alternative quote and to review in May. **CV**		
AoB		**All**

JN – It looks as though the showers need new thermostatic controls, costing around £1k. JN will try and see if he can fix the issue by removing and de-scaling. JN was thanked for his efforts to resolve the issue. **JN**

MW confirmed that the Dutch tour is happening on 28/04.

CD is preparing job descriptions for Women and Girls DOR and Junior DOR. **CD**

Social media templates need to be sorted. JBW to liaise with his contacts. **JBW**

It was discussed that the club needs to appoint a 'commercial manager' to actively recruit sponsors, coordinate VPs, recruit 100 club members, promote cafe and events etc – **RS and CD to discuss and review.**

BF confirmed that the electrical upgrade has now been completed.

Next meeting confirmed for 06/04/26 - venue ARFC.

01/04/26	**Meeting complete: 20:40**	**Signed:**