

Minutes of Meeting

Subject: Ashford Rugby Club Committee

Date (Time): 5 August 2026

Minutes: Charlie Vavasour

Meeting Attendees		Distribution
John Norman (JN)	Roger Spicer (RS)	Committee
Charlie Vavasour (CV)	Ollie Jones (OJ)	Web Copy
Chris Dengate (CD)	Grant Wilson (GW)	
Ben Fewsdale (BF)		

Committee Minutes

Welcome/Apologies		Roger Spicer
No apologies.		
Previous Minutes Matters Arising		Roger Spicer
Minutes from the previous meeting held on 20.07.26 were approved. Matters arising: Pothole repairs are now back on for 24 August, with contractor happy to delay payment. CV Dates for Head of Women's and Girls interviews to be confirmed. CD/RS GW has talked to Aran regarding the job board and is preparing a list of jobs to then erect the board. GW RS to liaise with Dave re: opening date for Toucan Cafe. RS		

Chair's Report		Roger Spicer
RS confirmed that JBW has resigned as Treasurer. RS, JN and CV have been working through the accounts and the situation is now stabilised. They will continue delivering the role until a replacement is found. RS/JN/CV It was agreed to get a quote from Russell Moore, the RFU Vat man, to look at last year's accounts to see what we can claim back. JN Lara and MJ Oldfield have submitted a proposal to take on the Clubhouse Manager/Operations role. It was agreed that this would be very positive, and for Lara to be invited to join the Committee as Clubhouse Manager. RS/BF RS to develop job description and responsibilities for Clubhouse Manager/Operations role. RS BF confirmed that the Club Lunch needs to be promoted, and posts on social media etc have been organised. BF		
Vice Chair's Report		Ollie Jones
OJ reported on various discussions she has had with members and issues they would like to raise. It was reconfirmed and agreed that hot chocolate would be available for minis. OJ It was agreed that kit would be provided to coaches that do not have any. JN confirmed that 100 club could be approached to pay for that. OJ to finalise list and send to JN. OJ It was agreed that future kit ordering would come under Lara's role in future. BF to discuss with Lara. BF Potential commission from VX3 was discussed. CD to check the current arrangement. CD		
Director of Rugby Report		Chris Dengate

CD talked the committee through the new social media policy, which was agreed. RS to post on club socials. **RS**

It was agreed that lead coaches would sign the policy agreement at the coaches meeting on behalf of their age groups. **CD**

CD introduced a new Coaches Framework tracker, which will be formally launched at the coaching day on 5 September. **CD**

Treasurer's Report		Vacant
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No formal report – RS will produce one for the next meeting. **RS**

Last year's accounts are almost ready to be signed off.

It was agreed to hold the Special General Meeting on 2 September at 7pm – CV to prepare Notice and publicise. **CV**

Discipline Report		Grant Wilson
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Nothing to report.

Safeguarding Report		John Heaver
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John Heaver reported that there are two DBS checks that need to be chased. He is still looking for a replacement assistant.

Facilities and Ground Development		Charlie Vavasour
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CV has been approached by an EV charging company. It was agreed to pursue the opportunity and see what the deal is. **CV**

JN reported to Tom's land, and the owner is preparing to erect a fence over his plot. **JN**

AoB		All
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It was agreed that the club needs a social media lead. BF to talk to Lara with the intention of building a team around her. **BF**

JN suggested that we need to have a committee member or club presence in all club WhatsApp groups. CD suggested using the club phone to go in each group – RS to locate phone and ask Chris Logan to organise.

RS

Six Nations tickets window opening soon. RS to advertise on club groups. **RS**

Next meeting confirmed for 02/09/26 - venue ARFC.

05/08/26	Meeting complete: 20:50	Signed:
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